

# MAGIC



**Multitype Automation  
Group in Cooperation**

## *MAGIC Governing Board Annual Meeting*

**Wednesday, April 25, 2018**

**10:00 am to 12:00 pm**

Sugar Grove Public Library District  
125 South Municipal Drive, Sugar Grove, IL 60554

### *Agenda*

1. Meeting Called to Order — Yvonne Bergendorf
2. Roll Call of Members of the MAGIC Governing Board — Margae Schmidt
3. Introductions and Recognition of Guests — Yvonne Bergendorf
4. Public Comment
5. Adoption of the Agenda — Yvonne Bergendorf (action requested)
6. Approval of Minutes – Yvonne Bergendorf
  - a. Approval of Minutes from the February 28, 2018 MAGIC Governing Board Meeting (action requested)
7. Financial Report – Dawne Tortorella
  - a. Invoices Approved for Payment from March 24 – April 24, 2018
  - b. Financial Summary as of March 30, 2018
  - c. RAILS Finance Report
8. Reports
  - a. President’s report — Yvonne Bergendorf
  - b. RAILS Consortia Committee (meeting April 23) – Yvonne Bergendorf
  - c. MAGIC Director report —Dawne Tortorella

9. Unfinished Business

- a. MAGIC Dissolution Resolution (action requested)

The wording of the resolution was agreed upon by all members of the MAGIC Executive Committee, and reviewed and approved by attorney, Klein, Thorpe & Jenkins, LTD.

**“The Multitype Automation Group In Cooperation (“MAGIC”) Board of Directors resolves to dissolve the MAGIC intergovernmental cooperation, effective April 30, 2018, contingent on the successful transfer of library services to the System Wide Automated Network (“SWAN”) pursuant to the Bylaws of Multitype Automation Group in Cooperation (“MAGIC”), Article X, Section 3 – Procedure Upon Dissolution of MAGIC.” [Resolution No. 18-01]**

- b. Approval of 5-year (20 quarterly payments) Membership Funding Gap to SWAN (action requested)

Upon dissolution, MAGIC is committed to the long-term viability of migrating members. On December 20, 2017, the following motion was approved:

THE MAGIC BOARD APPROVE A 5-YEAR GRANT TO MAGIC LIBRARIES JOINING SWAN TO OFFSET MEMBERSHIP FEE INCREASES FUNDED FROM THE MAGIC RESERVES.

As outlined in Exhibit 9c, membership fee calculations have determined the amount of this award. As such:

**“The MAGIC Board approves transfer of \$280,947 to SWAN in deferred revenue to be applied across 20 quarterly payments as outlined in Exhibit 9c. Should any of the libraries awarded these funds leave the SWAN consortium before all funds are applied, funds allocated for that member library become part of SWAN’s general fund.”**

- c. Approval of Dissolution Funds (action requested)

**“The MAGIC Board approves distribution of reserve funds as outlined in the bylaws [Section 3 c] proportional to each Member Library’s proportionate share of total monthly fees over the previous 36 months.”**

- d. Approval of Equipment Distribution (action requested)

**“The MAGIC Board approves transfer of server equipment owned by MAGIC to SWAN**

**for purposes of ILS maintenance and backup, effective May 1, 2018.”**

- e. Approval of distribution of MAGIC peripherals to MAGIC Libraries moving to SWAN  
(action requested)

**“The MAGIC Board approves transfer of peripheral equipment owned by MAGIC to  
MAGIC Libraries joining SWAN, effective April 25, 2018.”**

10. New Business

- a. Process of oversight and approval of final invoices and distribution of remaining funds  
(action requested)

11. Adjourn – Yvonne Bergendorf (action requested)