

# MAGIC



**Multitype Automation  
Group in Cooperation**

## *MAGIC Governing Board Annual Meeting*

**Wednesday, February 28, 2018**

**10:00 am to 12:00 pm**

The Theosophical Society in America  
1926 North Main Street, Wheaton, IL 60187

### *Agenda*

1. Meeting Called to Order — Yvonne Bergendorf
2. Roll Call of Members of the MAGIC Governing Board — Jody Rubel
3. Introductions and Recognition of Guests — Yvonne Bergendorf
  - a. Welcome Kaneville Public Library Director, Carla Limbaugh
  - b. Welcome Town and Country Public Library Interim Director, Dwayne Nelson
4. Public Comment
5. Adoption of the Agenda — Yvonne Bergendorf (action requested)
6. Approval of Minutes – Yvonne Bergendorf
  - a. Approval of Minutes from the December 20, 2017 MAGIC Governing Board Meeting (action requested)
7. Financial Report – Dawne Tortorella
  - a. Invoices Approved for Payment from December 20, 2017 – February 21, 2018
  - b. Financial Summary as of January 31, 2018
  - c. RAILS Finance Report
8. Reports
  - a. President’s report — Yvonne Bergendorf
  - b. RAILS Consortia Committee (meeting January 22) – Yvonne Bergendorf

- c. MAGIC Director report —Dawne Tortorella
  
- 9. Unfinished Business
  - a. SWAN Migration Update, Action Items, and Timeline (discussion)
  - b. RAILS LLSAP Grants (discussion)
  - c. SWAN Membership Timeline and Fees (discussion)
  
- 10. New Business
  - a. MAGIC Staffing
  - b. Dissolution Work Plan (discussion)
  - c. Migration Collateral Printing Budget (discussion and possible action)
  
- 11. Agenda building for future meetings (discussion)
  
- 12. Adjourn – Yvonne Bergendorf (action requested)